



**Boxing Scotland Limited Board Meeting**  
**5 Nasmyth Court, Houston Industrial Estate, Livingston EH54 5EG**  
**13 November 2013 17:00hrs**

Present: Richard Thomas (RT), Peter Evans (PE), Kevin Bell (KB) John Macpherson (JMac)

In attendance: Fraser Walker (FW) Chris Robison (CR) **sportscotland** Partnership Manager

The Chairman welcomed John Macpherson to the Board who subsequently provided a verbal biography to fellow directors.

#### **1 – Apologies**

William Burns (WB) and Frank Delaney (FD) offered their apologies.

#### **2 – Conflict of Interest**

There were no conflicts of interest recorded.

#### **3 – Approval of Minutes of the ABS Ltd Board Meeting held on 03 July 2013**

The Chairman asked for JMac's opinion on the minutes of the previous meeting. He commented that they succinctly noted discussions and were admirably fit for purpose.

#### **4 – Chairman's report**

##### **4.1 AIBA Coaching Course**

The Chairman updated the board on the AIBA coaching course being held at the Glasgow Palace of Arts on 13-18 November 2013 and noted this was the first time ever an AIBA coaching course had been held in Scotland. Both the course and the Instructor were excellent.

##### **4.2 Bridgeton High Performance Centre**

Work has been ongoing to protect BSL and eliminate any potential liabilities that may arise from signing the Bridgeton Lease.

The Chairman, WB and KB met with the sportscotland Chair, Vice Chair, CEO and CR to discuss the High Performance Centre. Both the Chairman and CR agreed the meeting was beneficial.

FW attended a positive meeting with Clyde Gateway and **sportscotland** on 08 November 2013 during which Clyde Gateway agreed to changes within the Bridgeton lease document.

##### **4.3 Equality and Human Rights Commission (EHRC)**

The Chairman explained **sportscotland** has voiced its concerns on an Equalities and Human Rights Commission (EHRC) matter which has resulted in BSL appointing a specialist discrimination lawyer to protect our position.

As a result, that BSL did not attend an informal meeting with the EHRC. We were advised to fully comply with the EHRC's request for information relating to a complaint it had received from Katy Atkin, a registered boxer.

Our solicitor is confident BSL has not directly or indirectly discriminated against the complainant.

CR also explained sportscotland's position regarding recent scrutiny from the EHRC. The Chairman noted this and thanked CR for his advice. The chairman asked for a record of all correspondence to third parties to be included in the next board pack. He also asked FW to track costs in time and expenses as this matter will impact on our finances.

#### **4.4 Director Appraisals**

The Chairman recommended that matters such Director's appraisals, succession planning and the rotation of Directors and other boxing specific matters were important but not for discussion at this meeting because both FD and WB were not in attendance.

### **5 - Operational report**

FW provided a report that focused on three following key areas – Performance, Development and Governance.

The following points were discussed:

#### **5.1 Glasgow 2014 Team Manager**

There is growing concern there could be friction pre and during the Glasgow 2014 Commonwealth Games if the team manager is not appointed from within Boxing Scotland circles.

#### **5.2 Technical Clinics**

The Board were issued with an open invite to attend Technical clinics hosted by Technical Coach Craig McEvoy.

#### **5.3 Talent ID**

Based on recent correspondence and a two selection issues, The Chairman provided some context and the history on the establishment of the Talent ID programme.

The Chairman noted the Talent ID report contained in the Board pack, produced as a result of the feedback, is an accurate reflection. It is vitally important to develop and make the programme work. The Board agreed this must closely align with the Performance programme and have consistent measures and policies.

A separate meeting to discuss how we best standardise and align the Talent ID programme to our performance programme will be organised.

#### **5.4 Non-registered fitness users**

CR noted the encouraging amount of non-registered fitness users current using Boxing Scotland affiliated club premises which could potentially open up other funding/investment avenues.

## **5.5 KPMG Follow Up Audit**

CR commended the organisation on the significant governance improvements that have been made.

KB questioned CR regarding the executive summary diagram contained within the BSL KPMG follow-up audit report requested that CR provide further information on how BSL had fared in comparison to other Scottish Governing Bodies of sport.

## **6 – Legal and ongoing investigations (for Discussion and Action)**

The report was taken as read.

## **7 – Performance and Talent ID – Targets and Statistics**

The report was taken as read. CR commended the high quality of the report.

## **8 – Cashback (For Discussion and Decision)**

The report was taken as read.

## **9 – Coach and Club Development (For Information)**

The report was taken as read.

In future Board reports, the table contained in section 7.4 should include year of birth and not be categorised by Schoolboy/Girl, Junior, Youth and Senior.

## **10 – PVG/Child Protection (For Information)**

The report was taken as read.

PE requested that future Board reports detail how many of our registered coaches, CPO's, Officials and volunteers have attended the relevant child protection training appropriate to the roles.

## **5.7 Equality (For Information)**

The report was taken as read noted that progress was being made.

## **5.8 Finance (For Information and Discussion)**

FW presented an accounts summary to 30 September 2013 and a cash flow summary to 30 April 2014.

## **6 Risk Management (For Information)**

FW presented the risk register. It was noted that the two major risks to the organisation were the signing of the Bridgeton lease without it being to our satisfaction and possible legal action being brought against the organisation.

## **7 Appendices (For Discussion and Approval)**

Appendix A – The presented Coach Registration proposal was approved for implementation in January 2014.

Appendix B – The presented **sportscotland** Strategic Planning Discussion Paper was approved for implementation in January 2014.

Appendix C – The presented Out of Hours Emergency policy was approved.

The Chairman recommended that he speak to WB and FD following the meeting, prior to Appendix D being approved.

## **8 AOCB**

There was no other competent business.

## **9 - Date of Next Meeting**

The date of the next meeting was agreed for 19 February 2014

## **ACTIONS**

<b>Number</b>	<b>Responsibility</b>	<b>Details</b>
1	KB	Produce a list summarising any outstanding or potential issues with the Bridgeton draft lease document. JMac to also offer comments.
2	FW	Ensure Board pack pages are numerically ordered.
3	CR	To provide further information/comparisons on other sports which have undertaken to KPMG fit for purpose audits.
4	FW	Enquire with Companies House to ensure that the organisational name change and new Director appointment have been registered.
5	FW	Categorise table found in section 7.4 into individual years of birth for future Board packs.
6	James Docherty	Include all relevant Child Protection qualifications/training for all members of Members in future Board packs.
7	RT	Further discuss the Talent ID programme and new permit issuing proposal with WB and FD due to being absent from the 13 November 2013 Board meeting.
8	FW	Seek further clarity on what our current insurance policy covers with regards to events. Ensure clubs are informed that current insurances only cover operating hours and sanctioned/recognised activities.