



Amateur Boxing Scotland Ltd Board Meeting Minutes
Tuesday 17 May 2011 18:00hrs
5 Nasmyth Court, Houston Industrial Estate, Livingston, EH54 5EG

Present: Andrew Caulfield (AC), Willie Burns (WB), Frank Delaney (FD), Richard Thomas (RT)

In attendance : Fraser Walker (FW) and Alan Clark (ACL) **sportscotland** Partnership Manager.

1 – Apologies for Absence

There were no apologies for absence.

2 – Declarations of Interest

There were no declarations of interest.

3 – Approval of Minutes 26 January 2011

Proposed by WB and seconded by FD.

ACTION –Jimmy Dunn, Development Commission Chairman and Danny Lee, Head of coaching and selection to update the Board on progress to date, areas for improvement, management of budgets and selection criteria for boxers and coaches.

4 – Actions

No actions from last meeting.

5 – Matters Arising

There were no matters arising.

WB asked regards the situation in paragraph 4.5 of the previous Board meeting minutes relating to an employee – FW confirmed this situation had been resolved satisfactorily.

6 – Chairman’s Report

The Chairman provided a verbal report.

6.1 Board Meetings

Reducing the frequency of Board meetings to four per annum was discussed. It was agreed that the Board needs to focus on strategy and discuss and approve business related to governance, finance and strategic planning. Splitting the strategic from the operational would allow for an

increase in non Board meetings with specific agendas such as District Executive/ABS, performance, Coach Education, Technical, Development, etc.

6.2 District Executives

District Executives need to have clear objectives and outcomes to achieve within their Districts. As with any sub-committees a requirement of the role will be to attend ABS/District update meetings to be brought up to speed on operational changes that impact members and involve the District Executive.

ABS will continue to hold joint ABS/District update meetings to work closer with the District Executives as we continue to modernize.

Furthermore, the procedure for suggestions, motions and questions to ABS should simply be addressed to ABS and will be dealt with accordingly.

A new focus on sport and the payment of Honoraria, from HMRC, creates direct tax implications for ABS and as such this needs to be discussed further and agreed.

ACL pointed out that sportscotland will provide information and guidance around the deployment and employment of coaches which comes out of the payment of honoraria to volunteers.

ACTION

The Board agreed to update articles, bylaws and to provide training and education for the District Executives to get better consistency of implementation.

The articles need updated to meet the current companies act and we need a clearly defined document structure. Boxing rules and such like need to be removed from the bylaws and ABS needs to have the following: Memorandum of Association, Articles of Association, bylaws, policies & procedures and rules of boxing as per AIBA.

The updated articles are a Board priority as is agreement of them with member clubs at the 2011 AGM on 28 August 2011.

Permits are from ABS Ltd and as such we will be looking to improve and tighten the process of issuing them to avoid date clashes and shortages of suitable officials.

6.3 Performance Plan

The Board signed off the performance plan. It will lead to Institute support to enhance our boxers programmes.

The Chairman explained the ABS Chief Operating Officer and Performance Co-ordinator have put a great amount of effort into producing a performance plan and as result the Board were happy to sign it off.

It was also noted that the Youth and Senior Elite programmes had been well delivered to date by the ABS Performance Co-ordinator and sound progress was being made towards Glasgow 2014.

The Chairman had a number of positive comments made at the AIBA Women's Youth & Junior World Championships in Turkey, regarding the progress Scottish boxing has made.

The Chairman also pointed out the Performance Director's approach was sound, in that we would attend tournaments that would not initially see Scotland as one of the strongest nations. This higher level of competition will build the experience our boxers need to become a World class boxing nation in the longer term.

No action had yet been taken on the National coach position. It was agreed the National Coach would not be responsible for coach education and the solution is to recruit suitable tutors capable of delivering courses.

6.4 High Performance Centre

The Chairman has had meetings with the sportscotland C.E.O and Director of Sport Development to ensure there is a Heads of Agreement document in place for the Bridgeton project. This will ensure ABS receives adequate support to ensure the project is sustainable longer term.

6.5 Club Pack

The Chairman has initiated two key projects one of which is the ABS Ltd club pack. The team have been focusing on this and the AGM.

Last year the affiliation process needed a large amount of staff time to correct affiliation forms. The new pack contains a guide and instructions on how to complete the form which we hope are of use to clubs, aid the affiliation process and allow boxers to compete early in the season.

7 – Directors Reports

7.1 The Coach Education and Development Directors presented his report

It was noted how ABS has progressed no end and is moving forward towards Glasgow – this Enthusiasm must boil back to the members. Information is now getting across and there is a positive response from members. The formation of a coaching working group will also breed more enthusiasm within the sport.

7.2 The Performance Director presented his report and gave a brief update on the performance programme.

7.3 The Technical Director presented his report and gave a brief update on R&J

8 – sportscotland – Investor update

8.1 World Class sporting systems

ACL presented on the new 2011 – 2015 sportscotland corporate plan and explained how the new sportscotland investment system will work.

8.2 2011/2012 Investment &Targets

ACL highlighted the ABS 2011/2012 targets, explained them to the Board sought agreement on the targets within the performance plan.

Investment for 2011/12 was signed off with payment of the investment now being paid once yearly showing greater confidence in ABSL.

All targets bar achieving the Equity Foundation level were met for 2010/11. The equity target was left as the sportscotland main Equity staff member had left their position in late 2010. Equity work is ongoing and will be met in 2011/12

8.3 Staff employment and deployment

This is a matter HMRC is investigation very seriously now. The Chairman confirmed ABS is dealing with the matter, is taking it very seriously and will be speaking to all relevant parties.

9 – Chief Operating Officer update

FW gave an update on staffing matters. An Office Manager had been appointed on 07 April 2011, Staff appraisals had been completed for existing staff and regular team meetings were now being held.

10 – AOCB

There was no other competent Business

11 – Date of next Meeting

To be held prior to the AGM on or around 22 August 2011