



**Boxing Scotland Limited Board Meeting**  
**5 Nasmyth Court, Houston Industrial Estate, Livingston EH54 5EG**  
**19 February 2014 17:00hrs**

Present: William Burns (WB), Peter Evans (PE), Kevin Bell (KB), Frank Delaney (FD)

In attendance: Fraser Walker (FW) Joined meeting at 17.55 hours.

**1 – Apologies**

Richard Thomas (RMT) and John Macpherson (JMac) offered their apologies.

WB was appointed as Chairman in the absence of RMT.

The Chairman welcomed everyone to the meeting which was declared quorate.

**2 – Conflict of Interest**

There were no conflicts of interest recorded.

**3 – Approval of Minutes of the BSL Board Meeting held on 13 November 2013**

KB felt a small part of the minutes on page 5 required further expansion. FW to action, re-circulate and get further verbal approval.

The minutes from the previous meeting were proposed by PE and seconded by FD subject to amendment.

It was noted that actions 1 & 2 had been completed since the last meeting. The remainder will be carried over to the next Board meeting to be held on Wednesday 21 May 2014.

3	CR	To provide further information/comparisons on other sports which have undertaken to KPMG fit for purpose audits.
4	FW	Enquire with Companies House to ensure that the organisational name change and new Director appointment have been registered.
5	James Docherty	Categorise table found in section 7.4 into individual years of birth for future Board packs.
6	James Docherty	Include all relevant Child Protection qualifications/training for all members of Members in future Board packs.
7	RT	Further discuss the Talent ID programme and new permit issuing proposal with WB and FD due to being absent from the 13 November 2013 Board meeting.
8	FW	Seek further clarity on what our current insurance policy covers with regards to events. Ensure clubs are informed that current insurances only cover operating hours and sanctioned/recognised activities.

#### **4 – Chairman's report**

In the absence of RMT, the Chairman's report was postponed.

#### **5 – Operational report**

The report was taken as read subject to the following items being discussed:

##### **5.1 Institute Support**

KB noted his disappointment over the **sportscotland** Institute's decision not to support two possible Glasgow 2014 selection candidates.

WB thought this should be a matter to be dealt with by the BSL Glasgow 2014 Team Manager.

##### **5.2 Glasgow 2014 Team Manager**

The Board expressed its disappointment over an email our National Coach Mike Keane was copied into on 03 February 2014 by the Boxing Scotland Team Manager for the Glasgow 2014 Commonwealth Games. The matter had been raised by FW with the Board and a letter noting our disappointment was sent to the CEO of Commonwealth Games Scotland, dated 14 February 2014.

FD raised further concerns over the appointment, given a lack of technical knowledge could be major problem during the Glasgow 2014 games.

##### **5.3 Bridgeton High Performance Centre**

PE was pleased to note that the report confirmed that the Bridgeton lease document had been formally agreed and the building was now in use.

##### **5.4 Coaching**

WB confirmed that a further ITC coaching course had been held on 15 February 2014 and BSL will have its very own nationally recognised coaching qualification complete and ready to deliver by June 2014.

#### **6 Legal and ongoing investigations**

KB provided a summary of the recent disciplinary hearings involving two coaches.

FW joined the meeting after attending a meeting with Simpson Marwick and the Equality and Human Rights Commission (EHRC) and provided a summary of what had been discussed.

The EHRC was happy to await the outcome of the 2014 Boxing Scotland Finals. This will allow BSL to further evaluate Scotland's best female boxers, develop a suitable Talent ID programme which will be aligned to the performance programme. BSL will also produce a plan detailing how it will grow and develop Women's boxing along and publish clear and transparent assessment documentation and selection criteria.

PE commended RMT and FW on their efforts in dealing with this matter.

#### **7 Performance and Talent ID – Targets and Statistics**

The report was taken as read and KB commented that the section read well and is informative.

FW confirmed the Talent ID programme had been suspended and will be aligned closely with the performance programme following the conclusion of the 2014 Championship events.

## **8 Cashback (For Discussion and Decision)**

The report was taken as read. KB enquired when BSL would receive notification on its latest Cashback application. FW confirmed the outcome should be known by 01 March 2014.

## **9 Coach and Club Development (For Information)**

The report was taken as read. KB enquired whether the identified short term targets had been achieved regarding coach registrations.

WB confirmed 81 coaches had attended coach registration exam in the Craigmillar BC gym and was successful.

FW provided a verbal update on action 6 from the previous meeting. Only 2 of our 105 affiliated clubs do not have a child protection officer. Currently there are 538 registered coaches – 373 of whom have completed the necessary child protection training.

In future Board reports, the table contained in section 7.4 should include year of birth and not be categorised by Schoolboy/Girl, Junior, Youth and Senior.

## **10 PVG/Child Protection (For Information)**

The report was taken as read.

## **11 Finance**

The report was taken. FW explained there had been heavy performance programme expenditure in the first two quarters and that the aim is to still financially break even. Circa £50,000 of Cashback stock will be written down as not for re-sale in this financial year.

## **12 Appendices**

### **12.1 Appendix A – Permit issuing process**

KB questioned whether or not there are existing venues which we don't believe are suitable for hosting club shows.

FD and WB confirmed this is likely and further BSL scrutiny should take place. Main concerns are lack of space around ringside and the subsequent health and safety threat to boxers, coaches, officials and spectators.

PE asked permit fees increases would lead to better venues being sourced. FD did not feel this option was viable.

KB enquired whether a clause should be attached to the issuing of a permit that means the permit can be revoked at any time. This was unanimously supported.

KB also suggested that Jmac's comments from the previous Board meeting concerning the volume of information required in the new draft permit application form and potential exposure to liability.

It was agreed this required further examination with JMac's direct involvement.

WB suggested it would be wise to review the process in full to ensure a robust process is in place for issuing permits. PE questioned whether it would be possible to implement a new system by 01 September 2014 and FD suggested a phased approach may be best.

It was agreed to carry the matter to the next meeting for a full discussion.

### **13 AOCB**

#### **13.1 Use of Incovo premises**

Further to recent KPMG audit recommendations, FW agreed to contact a commercial estate agent to have a survey carried out to ascertain whether current office costs represent good value for money.

#### **13.2 Honours List**

Board members were asked whether they would support nominations for RMT and WB for the honours list. It was agreed that this would be appropriate.

#### **13.3 2014 Boxing Scotland Finals**

The Board noted the excellent media coverage the sport was currently receiving. FW explained that tickets would go on sale to the general public on Saturday 22 February 2014.

### **14 - Date of Next Meeting**

The date of the next meeting was agreed for 04 June 2014

### **ACTIONS**

<b>Number</b>	<b>Responsibility</b>	<b>Details</b>
1	FW	Contact a commercial estate agent to conduct a survey on the current office premises.
2	CR	To provide further information/comparisons on other sports which have undertaken KPMG fit for purpose audits.