



**Amateur Boxing Scotland Limited Board Meeting  
5 Nasmyth Court, Houston Industrial Estate, Livingston EH54 5EG  
13 July 2013 17:00hrs**

Present: Willie Burns (WB), Frank Delaney (FD), Richard Thomas (RT), Peter Evans (PE), Kevin Bell (KB)

In attendance: Fraser Walker (FW) Alan Clark (ACL) **sportscotland** partnership manager

**1 – Apologies**

There were no apologies offered.

**2 - Conflict of Interest**

There were no conflicts of interest noted.

**3 – Approval of Minutes of the ABS Ltd Board Meeting held on 24 April 2013**

It was noted that future Board minutes should have less narrative and be more succinct in summarising discussions & decisions.

The Board requested a number of changes be made to the 27 February 2013 Board minutes under point 1 - Apologies.

The minutes were approved by FD and seconded by WB subject to the changes being made.

**4 - Chairman's report**

The Chairman summarised matters relating to the recent removal of the BABA Chairman.

Following a request by AIBA's Legal Director, an informal meeting to discuss GB Boxing matters was held in Edinburgh on 12 June 2013.

There have been recent press articles alleging ABS is under AIBA investigation despite having received no formal notification. The Chairman asked Directors for their opinion on whether further action should be taken to refute these allegations and there was unanimous agreement that a strongly worded response should be sent to AIBA.

**5 - Operational report**

**5.1 Legal and ongoing investigations (for Discussion and Action)**

FW provided an update on the status of the Bridgeton High Performance Centre draft lease and offer documents.

These are presently in the hands of lawyers and there are a number of key issues relating to acoustics, access, loading and the length of tenancy we require further assurances on before the lease can be signed.

Our articles have been passed to MacRoberts Solicitors to ensure that they are compliant with the Companies Act 2006 having already been updated in accordance with AIBA Statutes and Byelaws. We will seek member approval on the proposed changes to the Articles at the forthcoming AGM scheduled for 25 August 2013.

## **5.2 Performance (For Information)**

The report was taken as read.

FD wanted his opinion noted that international performance and fitness levels of Scottish Boxers has significantly improved, even in defeat.

Stephen Boyle's performances in the Brandenburg Cup and in the Pavlyukov tournament in Russia were exceptional but unfortunately he cannot be considered for Glasgow 2014 due to recent AIBA rule changes.

FD commended National Coach Mike Keane and praised his performances as ABS National Coach to date. The recent appointment of a Technical Coach will bring huge additionality to the programme.

The Chairman requested that his thoughts be noted on how we develop strategies for our part time boxers to alleviate the obvious differences between them and full time boxers in other countries.

## **5.3 Talent ID (For Information)**

The report was taken as read.

The Chairman commended Talent ID coaches Danny Lee and Bert McShane on their focus and continued hard work with our Schoolboy and Junior boxers.

## **5.4 Cashback (For Discussion and Decision)**

The report was taken as read.

## **5.5 Coach and Club Development (For Information)**

The report was taken as read.

It was noted that the table under 7.3 required updating to include all affiliated clubs as some were missing

Section 7.4 Club Visits and Club Focus Questionnaire should not be included in future Board packs.

An opportunity for ABS staff to deliver an ITC course in Shetland has arisen. It was agreed this would be an excellent chance to promote boxing in a remote community but we need to be mindful of costs and staff time.

## **5.6 PVG/Child Protection (For Information)**

The report was taken as read.

## **5.7 Equality (For Information)**

The report was taken as read noted that progress was being made.

## **5.8 Finance (For Information and Discussion)**

FW tabled a draft 2013/2014 budget to the financial year end of 30 April 2013.

The Board were informed that 2012/2013 year end accounts were currently being finalised subject to a number of outstanding invoices being received.

## **6 Risk Management (For Information)**

The risk register was noted.

## **7 Appendices (For Discussion and Approval)**

Appendix 1 - The presented Time of in Lieu Policy was approved subject to the following alterations:

- Travel time to and from a meeting and/or place of work will not count as hours worked;
- TOIL claims will be randomly checked from time to time to confirm accuracy;
- References to the Office Manager position were removed.

Appendix 2 – The presented IT Policy was approved subject to the following alterations:

- Points number 3&4 which reference Districts utilising computerised scoring systems are removed.

Appendix 3 – ODS Cashback Project Evaluation Report was noted for information.

Appendix 4 – **sport**scotland 2013 -2014 investment offer letter and Bridgeton High Performance Centre investment letter.

FW explained the content of the **sport** Scotland investment letters for performance and the Bridgeton high performance centre.

The Chairman questioned a condition of the investment offer as a result of the 2012 KMPG fit for purpose audit, and in particular, the interpretation of the current articles regarding the appointment process for Directors.

He noted that Article 23.1 (Dispute Resolution) states that:

“The Memorandum, Articles and Bye-Laws are binding, but the Executive Board shall have power to decide and determine:

- (i) Any Dispute regarding the interpretation thereof;
- (ii) Any matter not provided for therein.”

The Chairman explained that the Board rigorously adhere to the articles and article 23.1 must be exercised when there is ambiguity or uncertainty in relation to the appointment process for Directors or any other matter.

ACL was informed that Directors were subject to annual performance appraisals and their continued appointment was conditional on these.

## 8 AOCB

ACL asked that the significant improvements ABS has made in governance, performance and general operations be noted. He will no longer be the ABS Partnership Manager and wished the organisation the very best for the future.

The Chairman and other Directors thanked ACL for his support through what has been a difficult period between **sportscotland** and ABS. Chris Robison will become the new boxing partnership manager.

## 9 - Date of Next Meeting

The date of the next meeting was provisionally agreed for 13 November 2013

## ACTIONS

Number	Responsibility	Details
1	FW	Circulate 24 April Board Minutes to directors for approval.
2	FW	Improve Board Pack reporting process on Performance and Talent ID.
3	FW	Contact Jan Stander, <b>sportscotland</b> Highlands and Islands Development Officer to organise a meeting with two representatives from Shetland.
4	FW	Contact KPMG regarding article 23.1 dispute resolution.
5	FW	Identify one - two high level risks and highlight these at each board meeting
6	FW	Develop an investigations template that records the all salient information (date complaint received, who the complaint is assigned to, whether an investigation is required, who will investigate, summary of findings to date) for reporting back to Board.