



**Boxing Scotland Limited Board Meeting
5 Nasmyth Court, Houston Industrial Estate, Livingston, EH54 5EG**

Tuesday 1st May 2018, 17:30hrs

Present: John Macpherson (JM) Chair, Kevin Bell (KB), Frank Delaney (FD), Martin Henry (MH), Willie Burns (WB).

In attendance: Fraser Walker (FW), Chris Robison – sportscotland Lead Partnership Manager (CR), Mike Keane (MK), Marianne McMahon – minutes (MM)

1 - Apologies: Caroline Stewart, Ewen Cameron – sportscotland Partnership Manager

MH & JMac arrived at 17:20 and apologised for being late.

JMac requested that FW, MK and MM leave the room to discuss the CEO Position, an item not listed on the agenda.

18:05 MM, FW and MK were invited by JM to re-join the meeting.

2 – Approval of Minutes of the Boxing Scotland Ltd Board Meeting held on 7th March 2018

The minutes taken from the previous meeting were approved.

3 – Approval of 2018/2019 Budget

FW reminded Board members that the budget had been briefly discussed at the previous meeting but had not been approved in the absence of two directors.

Annual core sportscotland investment of £617,000 and an additional £40,000 transitional funding were confirmed.

KB noted the £80,000 forecasted Championship income however this now looks likely to be circa £55,000. FW explained that this will be to reflect income from 2017/2018 championships which had two days less boxing, poorly attended Elite Semi-finals, Youth Finals & Elite finals.

Expenditure

KB asked should BSL continue with Daily Allowance payments in light of recent concerns raised by boxers. FD explained he wasn't aware it had been stopped.

FW explained this was one of the parts of the unapproved budget that required further discussion from the previous meeting. Changes had been made to the 2018/2019 provisional budget to cover potential HPC costs. This should no longer be a problem now that transitional investment has been confirmed.

KB suggested BSL Daily Allowance payments remain and that moving forward all decisions must be appropriately communicated. This was agreed.

FW suggested BSL should honour the allowance not paid to Boxers who competed in the Belgrade Winners tournament.

FW explained that the HPC budget figure £20,000 of additional costs assigned to potential HPC relocation and KB noted that Cashback kit stock write off needs to be recorded correctly.

Board Expenses

KB provided a 2017/2018 breakdown following the Audit and Finance Committee Meeting held earlier in the afternoon.

A discussion ensued on why these were so high. KB explained the main reason were the submission of 2 financial years-worth of expenses for one director and the Chairman's recent 2018 Commonwealth Games trip.

It was agreed that:

- Any BSL representative wishing to fly business class should pay for the upgrade from economy themselves;
- KB noted the difference in mileage rates paid to staff and volunteers. MH formally proposed a change to both BSL travel expense policy regarding business class travel and reimbursable mileage rates (40p per mile for everyone). FW was asked to impact assess this potential change.
- MH questioned the £79 half day board payment and proposed a change to £50. This was agreed and the Finance & Audit committee will revise the 2018/2019 budget and travel expense policy to reflect the changes discussed which were all agreed.

KB asked for a cost transformation exercise to be undertaken to ensure that money is better spent.

4 – 2018 Commonwealth Games Summary Report

MK explained that he was disappointed with the overall team result from the recent 2018 Gold Coast Commonwealth Games. Each BSL Boxer was beaten by an eventual medallist and both Vicky Glover (quarter-final) & Reece McFadden (semi-final) were extremely unlucky with decisions. That being said, MK explained that he wouldn't have changed the preparation program.

MK provided some oversight for the next four cycle by explaining BSL will look to invest in school, junior and youth aged boxers in the next year with an eye firmly on the Birmingham 2022 Commonwealth Games.

MK requested it be noted that BSL boxer performances and progress over the last 4 year-cycle has been outstanding considering the limited budgets compared to other nations such as India and other emerging countries.

MK concluded by explaining a new draft performance strategy will be produced by the beginning of June that will look to open up and engage with more boxers & club coaches.

KB commended MK and the performance team for their work over the last 4 years and noted they should not be too disheartened with the CWG result

4 – Bridgeton High Performance Centre

JMac provided an update on his meeting with sportscotland CEO Stewart Harris (SH). SH expressed his disappointment over what he perceived to be a lack of communication from BSL regards a

potential move to Ravenscraig Regional Sports Facility and stated unequivocally BSL will not be moving to Bridgeton.

JMac explained there may be room for potential negotiations regarding Bridgeton but that a move from HPC would affect future sportscotland investment.

CR agreed to find out whether sportscotland is in a position to fund the Bridgeton HPC until the re-location matter can be resolved. He explained there is a feeling from within sportscotland that BSL **hasn't attempted** to make HPC work commercially.

KB questioned whether there is a higher political agenda from sportscotland because of a suggested relocation and whether stalling tactics were being used ahead of 16 June 2018.

JMac explained following conversations during the 2018 Commonwealth Games that Boxing is a sport held in high regard by sportscotland management and current relationships are strong.

FW suggested both he and MK detail the pros and cons of the current Bridgeton set up for the purpose of further discussion at a meeting between Clyde Gateway, sportscotland and BSL that should take place as soon as possible. **ACTION FW/MK.**

FW explained BSL has tried to reach out to Clyde Gateway to address ongoing issues but with no success and it wasn't BSL's place to push for a resolution merely as tenants.

JM asked CR to arrange a further meeting with SH following the tri-party meeting. CR explained SH's diary is pretty full & consideration must be taken of very tight time scales with regards to the break clause contained within the lease.

5 – Draft Articles of Association

These were deferred to the next meeting – **ACTION JMAC**

6 – General Data Protection Regulation (GDPR)

FW informed the board of the importance of this legislation and the need to be compliant by 25 May 2018. Organisations that aren't compliant can face ICO fines of up to 4% of their annual turnover.

FW explained there is a need to have all the necessary policies and procedures in prior to 25 May 2018 – However, the approach will be two pronged with further work to be carried out in June (such as Board training).

There is additional 2018/2018 investment available to secure solicitor services to ensure the necessary assistance is provided to achieve GDPR compliance by 25 March 2018.

7 – Codes of Conduct Compendium

MH explained these had been circulated but may need further tweaking.

8 AOCB

8.1 KPMG Audit

FW provided a brief update and it was noted that preparations for the forthcoming KPMG audit will be conducted by members of the Finance & Audit committee. **ACTION FIN/AUDIT COMMITTEE**

8.2 Audit and Finance Committee

FW updated as the group had held their 1st meeting that afternoon and that the group would endeavour to meet quarterly. The next meeting will be held shortly prior to the next BSL Board meeting in July 2018.

8.3 Strategic Planning Process

CR will propose suggested dates for this and FW will circulate once received **ACTION CR/FW**

8.4 West Regional Development Officer

CR provided an update on the proposed West RDO position. It is still an extremely valid position however he advised the position has been placed on hold until the CEO post is resolved.

FW left the meeting at 19:45hrs

WB left the meeting at 20:00hrs

The meeting closed at 20:15hrs