



Boxing Scotland Limited Board Meeting  
National High-Performance Centre  
2 Orr Street, Bridgeton,  
Glasgow, G40 2QH

Saturday 10<sup>th</sup> August 2019, 10:00hrs

Present: Kevin Bell – Chair (KB), Martin Henry (MH), Darryl Broadfoot (DB), Lesley-Anne Junner (LAJ), Willie Burn (WB) dialled in.

In attendance: Fraser Walker (FW), Marianne McMahon – minutes (MM), Ewen Cameron (EC) sportsotland Partnership Manager

**1 Apologies**

Apologies were received from Frank Delaney.

KB raised a motion to remove Caroline Stewart from the Boxing Scotland board. MH seconded the motion.

**2 Declarations of Interest**

There were no declarations of interest.

**3 Previous Minutes and Actions**

It was noted that DB was omitted from the minutes of the meeting held on 03 May 2019. FW to rectify prior to publication.

**4 HPC Strength and Conditioning Suite Fit**

FW explained that a BSL Business case had been submitted to sportsotland.

Plans created by Craig McEvoy (CMcE) and Clydebuilt Fitness have been submitted for approval to Olympia building managing agents Colliers.

**5 2022 Birmingham Commonwealth Games Team Manager**

FW confirmed that Kevin Kerr of the Byron Boxing Club had been nominated by Boxing Scotland as a potential Birmingham 2022 Team Manager.

**6 KPMG Fit for Purpose audit**

FW updated on points 3,5 and 6 and a completion target date of 30<sup>th</sup> September. All other recommendations must be implemented by the 31<sup>st</sup> December.

**7 PR Opportunities**

DB to meet with FW and CMcE in due course.

KB referenced plans for former SAS and TV Who Dare Wins Solider Colin Maclachlan to present to the EGB and Development Groups to recognise Boxing Scotland's recent international achievements.

LAJ complimented Boxing Scotland coaching staff on their frequent social media updates from the European Schoolboy Championships.

## **8 AGM**

All Directors confirmed their availability for the 2019 AGM.

WB expressed his concerns regarding Ravi Rai becoming Boxing Scotland President. KB explained that the President position is honorary and asked who had questioned this. WB confirmed several people had. KB requested FW clarify the matter with AIBA prior to the AGM.

FW presented the 2018/2019 Annual Report and finalised accounts. MM confirmed 31 Clubs would be able to vote having affiliated prior to the 31<sup>st</sup> of July 2019.

KB confirmed **sportscotland** representation would be appreciated however EC cannot attend.

## **9 Equality Standard Intermediate Level**

FW informed he and MH will present to an evaluation panel on Friday 23<sup>rd</sup> August 2019.

## **10 KPMG**

FW confirmed points 3, 5 and 6 have been achieved.

FW confirmed the appointment of two key skilled board members – DB and LAJ.

KB requested that the next KPMG audit report should be RAG rated.

It was confirmed that MH and KB are now responsible for FW's line management and that a 6-month appraisal will take place on 08 November 2019.

## **11 Performance**

FW confirmed that the Boxing Scotland Active Schools Introductory Coaching course is on target to be completed by March 2020 and the BSL level 3 course for mid-February 2020.

FW updated on the Elite Boxing Group (EBG) established in May 2019 and is encouraged by the closer relationship between Boxing Scotland and GB Boxing.

## **12 All Party Parliamentary Group**

FW updated the group on a recent "Benefits of Boxing on Mental Health" seminar. The organiser of the All Party Parliamentary Group (APPG) Murray Stewart had asked for a paper to be submitted to the Boxing Scotland board for consideration regarding the creation of a Scottish All-Party Parliamentary Group.

MH was not convinced and suggested exploring opportunities within the Scottish Parliament. DB agreed and suggested an internal group be set up to include James Kelly MSP.

## **13 Sponsorship Policy**

FW provided an overview and invited feedback. DB to work with FW to produce a BSL Communication Plan.

#### **14 BSL Logo**

FW introduced a potential new BSL logo. KB also asked DB for input on a new logo and DB agreed to present alternatives by Sep 2019.

MH was not convinced with the new suggestion due to it having no relation to Scotland. DB expressed his concerns over a full re-branding which all other directors agreed with. KB confirmed there should be a phased approach to any logo change.

#### **15 Operations Report**

FW updated on the GB Elite Championship hosted by BSL in May 2019 and on recent BSL International achievements.

KB informed the Board that CMcE shall take over the role of BSL Performance Director.

FW provided a Development update.

#### **16 Staff Dashboard**

KB and MH requested that the BSL Dashboard reflects the previous quarter, should include strategic headings along with any problems encountered, risks and issues identified.

LAJ requested years 1,2,3,4 be changed to identify the year of the cycle. LAJ also questioned the RAG ratings suggesting that if a target is met then this should be reflected accordingly.

KB agreed and asked for an amber rating on the target referring to members, the RAG ratings to be re-addressed along with actions and risks columns introduced.

#### **17 Membership Stats**

FW explained the affiliated club target set for this year is well ahead of schedule and should be exceeded.

#### **18 Medical Commission**

FW updated on the departure of Tom Carter (who will remain as Chair and attend future meetings), Mark Balavage and Ronnie Sydney and thanked them for their contributions.

#### **19 GB Boxing**

CMcE will forward a CV to the GB Boxing Nomination Committee in order to be considered as Boxing Scotland's second Board representative.

#### **20 Disclosure Scotland**

FW updated on the new legislation due to be introduced in 2020.

FW, MM and PC attended a first seminar held in Caledonia House on 21<sup>st</sup> July 2019 and it is recommended all staff attend a further information giving session being delivered in 2020.

#### **21 Accounts**

KB enquired regarding the production of a cash flow document – FW explained this was still to be completed.

LAJ expressed her concerns over the current bookkeeper and lack of confidence in them.

EC suggested the former **sportscotland** head of finance as a potential replacement. FW to follow up.

FW updated the board on the circa £21,000 profit made during the 2018/2019 year and thanked KB for his support over the past year. KB explained there is still work to do to improve financial reporting, but as an organisation, Boxing Scotland is moving in the right direction.

The 2018/2019 accounts were approved and FW will have them signed off by Milne Craig accountants on Monday 12 August 2019.

## **22 Annual Report**

KB asked for feedback and LAJ commended the Annual Report. However, it should be reduced in size to an abridged version in future.

## **23 AOCB**

LAJ asked to set a date for a Finance & Audit Committee meeting.

KB asked EC for an update on the Scottish Rugby issue.

LAJ suggested a skills gap analysis be conducted to identify weaknesses on the current Board.

## ACTIONS

Action	Responsibility
1 - Alter 03 May 2019 minutes to include DB	FW
2 – Clarify BSL President position with AIBA	FW
3 – Work together to produce a Communications Plan	FW/DB
4 – Staff dashboard to include Strategic Headings, problems encountered, risks and identified issues	Staff/FW
5 – Specific years to be identified in Staff Dashboard	Staff/FW
6 – CMcE to forward CV to GB Boxing	CMcE
7 – Investigate the appointment of a new bookkeeper	FW
8 – Produce a cash flow document	Bookkeeper
9 – Provide an update on the SRU's unwillingness to host a boxing show.	EC
10 – DB to present options for a new logo by September 2019	DB