



## APPLICATION FORM FOR NEW BOXING SCOTLAND OFFICIALS

Club	Boxing Scotland District

### Position(s) Applied For

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### Personal Details

Title (Mr/Mrs/Ms/Miss):

Surname:

First name(s):

Any first name, surname or maiden name previously known by:

Date of birth:

Place of birth:

### Home address and contact Details

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone number(s): \_\_\_\_\_

Email address: \_\_\_\_\_

### Employment Details

Current occupation:

Name of organisation:

Job title:

Start date:

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone number(s):

### Nature of duties:


### Previous experience(s) of volunteer work with children &/or experience relevant to this position

Name of organisation(s):

Start date(s):

Finish date(s):

### Description of role and duties:

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Name: _____ Address: _____ _____ _____ Postcode: _____ Telephone number(s): _____ _____ How the person is known to you: _____ _____	Name: _____ Address: _____ _____ _____ Postcode: _____ Telephone number(s): _____ _____ How the person is known to you: _____ _____
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#### **Applicant Declaration**

I confirm that the information I have provided in support of my application is a complete and true record.

I agree to accept and work to the BSL Child Protection Policy and to accept and follow the Codes of Conduct laid down in the BSL Best Practice Guide.

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

#### **For Club Use Only**

Applicant Successful?    Yes   No    References Received?    Yes   No

CRB Disclosure Check Obtained    Yes   No

Please return this form to: **New member registrations, Boxing Scotland Ltd, National High Performance Centre, Olympia Theatre, 2 Orr Street, Bridgeton Cross, Glasgow G40 2QH**

We guarantee that this information will only be seen by those who need to see it as part of the recruitment process.

Boxing Scotland is fully committed to the principles of equality of opportunity and is responsible for ensuring that no job applicant, employee, volunteer or member receives less favourable treatment on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, pregnancy, religious belief, class or social background, sexual preference or political belief.

Boxing Scotland will ensure that there will be open access to all those who wish to participate in all aspects of boxing and leisure activities and that they are treated fairly.



## Self-Declaration Form – Regulated work with children

Name: \_\_\_\_\_ Club: \_\_\_\_\_

Position applied for: \_\_\_\_\_

The role of \_\_\_\_\_ at the club is 'regulated work' with children. Before the club can appoint you, even to an unpaid position, it must check that you are suitable to do this type of work. You will be asked to become a Protection of Vulnerable Groups (PVG) Scheme member and to make a self-declaration of any relevant convictions or investigations.

Under the Rehabilitation of Offenders Act (Exclusions and Exceptions) (Scotland) Amendment Order 2015 applicants are required to disclose any unspent convictions or cautions and any spent convictions for offences included in Schedule A1 'Offences which must always be disclosed'. Applicants are not required to disclose spent convictions for offences included in schedule B1 'Offences which are to be disclosed subject to rules' until such time as they are included in a higher-level disclosure issued by Disclosure Scotland.

Details of Schedule A1 Offences and B1 Offences can be found at:

<http://www.disclosurescotland.co.uk/news/documents/UKSCOffencethatwillalwaysbedisclosedv1website10September2015.pdf>

Information given is confidential. It will be managed according to our data protection policy and will not be shared outside of the club officials responsible for making safe appointment decisions.

### PERSONAL DETAILS

Title:		Tel No:	
Full Name:		E-mail:	
Address:			
Post Code:			

**DETAILS OF ROLE AT THE CLUB e.g. assistant Coach U12s**

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### Section 1 – Unspent Convictions and Cautions (must be disclosed)

a)	Please give the date and details of all the offence(s) with which you were charged, the sentence that you received and the court where your case(s) was heard.
b)	Please outline the circumstances that led to your offence(s).
c)	Please give details of the sentence imposed and how it was completed (for example paid fine as required) Include information on conditions attached to your probation/community service/supervised attendance order.

### Section 2 – Details of any disciplinary action in relation to children



Have you been disciplined because of inappropriate behaviour towards a child, which may have harmed them or put them at risk of harm? YES/NO

If YES, please give details.

**Section 3 – Relevant non-conviction information (including any police information)**

- a) Please give details of any investigations and outline the reasons and circumstances and disposal if known\*.

**\*Please note that Section 3 a) does not require details of any spent alternatives to prosecution, e.g. police warnings or procurator fiscal warnings.**

- b) Are you, or have you ever been, known to any Social Work Department/Social Services? Department as an actual or potential risk to children? YES/NO

**Section 4 – Other relevant information**

Please give details of any other relevant information which you think we should be aware of when considering your application:



## Section 5 – Protection of Vulnerable Groups (Scotland) Act 2007

Before signing the declaration below, please read the following notes on the *Protection of Vulnerable Groups (Scotland) Act 2007* (PVG Act):

1. It is an offence to do, or to seek or agree to do any regulated work (paid or unpaid) from which you are barred.
2. *Section 35* of the same act makes it an offence for the club to offer regulated work (paid or unpaid) to someone who is barred from that work.
3. A person is barred from regulated work with children if they are:
  - The subject of an automatic listing (under *section 14* of the PVG Act).
  - Included on the PVG Children's List and/or the Disclosure and Barring Service Children's List which covers the rest of the UK.
  - 'considered for listing' while information on their suitability is assessed.

Please delete the following statements as appropriate:

\*I confirm that I am not barred from regulated work with children as set out in sections 14 and 15 of the PVG Act, nor am I under 'consideration for listing' as set out in section 12 of the same Act.

**OR**

\*I am under 'consideration for listing'

### Section 5 – Declaration

1. I hereby declare and represent that, except for as disclosed above, I have not at any time, whether in the United Kingdom or abroad, been found guilty and sentenced by a court for a criminal offence.
2. I will assist Boxing Scotland to request a Scheme Record/Scheme Record Update (as appropriate under the PVG Act) for the purposes of verifying the replies given in this declaration, including enquiries of any relevant authority.
3. I agree to inform the Club if I am convicted of an offence while a member of staff/volunteer. I understand that failure to do so may lead to the immediate suspension of my work (paid or unpaid) for the club and/or the termination of my services.
4. If I become 'considered for listing', I understand this will result in precautionary suspension.

I certify that all information contained in this form is true and correct to the best of my knowledge and realise that false information or omissions may lead to dismissal. I understand that deliberately giving false information can result in prosecution.

Signed \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_

Club Name \_\_\_\_\_

District \_\_\_\_\_

Please complete and return in a sealed envelope marked, '**Private and Confidential – Self Declaration**' to the address below:

### New member registrations

Boxing Scotland, Olympia Theatre, 2 Orr Street, Bridgeton Cross, Glasgow, G40 2QH



## Code of Conduct: Officials

This document should be read, understood and applied in conjunction with the Boxing Scotland Codes of Conduct: Ethical Framework.

Everyone associated with Boxing Scotland has a responsibility to promote and reflect high standards of behaviour in any activities concerning Boxing Scotland.

Boxing Scotland wants all participants, competitors, officials, coaches, staff, and bystanders to enjoy the sport in a safe and positive environment.

The Code of Conduct for Officials reinforces the need for a positive and inclusive environment where everyone can contribute, participate, benefit and succeed.

It is expected that everyone associated with Boxing Scotland act as positive ambassadors for the sport. At all times this requires exemplary conduct which reflects the values of Boxing Scotland.

Officials are integral to the work of Boxing Scotland and to representing the very best in our sport both within competitions and events and in general.

Officials must:

- at all times conduct themselves in a professional and ethical manner
- treat any information received in relation to their position confidentially.
- maintain a good physical condition, personal hygiene and professional appearance when performing their duties as a Boxing Scotland Competition Official
- fulfil all duties assigned to them by the Supervisor.
- be punctual for all competitions assigned to them.
- be available to attend Boxing Scotland Official's meetings on the day of competition.
- respect and adhere to all Boxing Scotland Rule
- promote actively and through example the values of inclusion, participation and diversity required by Boxing Scotland.

Officials must not:

- directly or indirectly, solicit, accept or offer any form of remuneration or commission, any concealed benefit, service or gift of any nature that could be considered as a bribe, connected with anyone related to any competition in which they participate.
- behave or use language that is any manner derogatory or detrimental to Boxing Scotland including online or through social media.
- compliment, criticise, comment or express an opinion on any boxer or official before, during or after a Boxing Scotland event or competition online or through any social media forum.
- criticise or attempt to explain calls or decisions made by another Boxing Scotland Competition Official unless requested by the Supervisor to do so.



- violate any norm of decent or courteous behaviour in relation to boxers, coaches, or any other person associated with Boxing Scotland, its events or competitions.
- communicate with anybody about any competition related issue within the competition venue and/or any other location for the period of the competition including to persons from their own club such as boxers, coaches, officials and committee members.
- collude or collaborate with any party in violation of any Boxing Scotland and/or AIBA Rule.
- form relationships or become personally intimate with boxers and/or coaches and seconds or enter into any relationship or take any action that casts doubt on their impartiality as a Boxing Scotland Official
- use or carry any electronic communication device inside the Field of Play (FOP)
- be under the influence of alcohol or any other substance during the period of any Boxing Scotland competition or event at which they officiate.

I understand that if I have any observations or complaints during a Boxing Scotland event or competition, I must initially report these to the ring supervisor. If not addressed satisfactorily, I will bring the matter to the Boxing Scotland Chief Executive in writing no later than seven.

(7) days after the event or competition. I will not discuss any matter relating to Boxing Scotland national championships within any District meeting.

**I agree to abide this Code of Conduct and accept that any infringement of this Code of Conduct may be referred to a Boxing Scotland Disciplinary Committee or the Boxing Scotland Board of Directors and could lead to an immediate sanction against me.**

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_