BOXING SCOTLAND

CLUB PACK

2026-27

VERSION 9

DATE UPDATED : 01 August 2026

This Boxing Scotland Club Pack is your club's guidance handbook which details all relevant information required to operate an efficient club.

Introduction

This pack should be kept within the club for coaches, officials and volunteers to refer to, whenever required. Boxing Scotland will inform clubs of any updates or additions to the documents and/or information contained in the pack.

The pack contains the relevant information required to promote good governance, best practice, and standardise procedures within Boxing Scotland member clubs.

All relevant documentation required to ensure clubs meet the minimum operating requirements can now be found on the Boxing Scotland website in the 'Clubs' section.

Please take time to read the Club Pack carefully, ensuring all coaches and officials at the club are made aware of the Club Pack, have read through it and/or have a copy of their own.

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Definitions

"Boxing show" – A permitted event organised and delivered by Boxing Scotland, or one of its member clubs, where boxing takes place between registered boxers.

"Boxing Scotland" - Boxing Scotland Ltd, the National Governing Body for boxing in Scotland.

"Boxing Scotland Golden Gloves" – The annual National Championships held for open-class boxers.

"Boxing Scotland-Child-Wellbeing-Policy" – The Child Wellbeing Policy, which is in place to highlight Boxing Scotland's/the club's commitment to protecting children.

"Boxing Scotland Permit Application Form" - A document of approval issued by district secretaries on behalf of Boxing Scotland or Boxing Scotland directly in exceptional circumstances for a Boxing Scotland member club to host a boxing show/event.

"Club Child Wellbeing and Protection Officer (CWPO)"- The person(s) responsible for child wellbeing policies and measures within the club.

"Club Delegate" – A member of a member club who is eligible to attend meetings on the club's behalf, district meetings and/or Boxing Scotland meeting.

"Committee Member" – A member of the club's committee (i.e., the Secretary, President, Treasurer, etc)

"Development Boxer" – A boxer with no more than 20 contests experience. The Development categories are broken down by Development A (0-3), Development B (4-6), Development C (7-10), Development D (11-15) & Development E (16-20).

"Development - A Boxer" -Means a boxer with no more than 3 contests experience.

"Development - B Boxer" - Means a boxer with no less than 4 and no more than 6 contests experience.

"Development - C Boxer" - Means a boxer with no less than 7 and no more than 10 contests experience.

"Development - D Boxer" - Means a boxer with no less than 11 and no more than 15 contests experience.

"Development – E Boxer" - Means a boxer with no less than 16 and no more than 20 contests experience.

"Development Championships" - The annual National Championships held for 'Development' boxers.

"DIO" – Development & Inclusion Officer

"District Championships" – The championships of the relevant District (West, East and North), held annually to determine the district champions in each category.

"District Meeting" - A monthly meeting held within each district to discuss officiating; issue permits and appoint officials for upcoming boxing shows/events.

"Elite Boxer" - A registered boxer who is aged 18-40 years, as determined by their year of birth.

"FOP/Field of Play" – The competition area which extends for at least 4 metres outside the platform of the ring.
"IBA Rules" – The rules of the International Boxing Association, or such other World Governing Body to which Boxing Scotland is affiliated. If Boxing Scotland remains affiliated to more than one World Governing Body and conflict, or ambiguity, arises between their respective technical and competition rules clarification must be sought directly from Boxing Scotland.

"IBA" – The International Boxing Association to which Boxing Scotland is affiliated.

“Junior Boxer” – A registered boxer who is aged between 15-16 years, as determined by their year of birth.

“Open-Class Boxer” - A boxer with enough experience and ability to compete at international level, and at major international tournaments.

"PAR-Q - Adult" - Physical Activity Readiness Questionnaire for someone 18 years or older, which is to be completed before taking part in any boxing, fitness, or other training activities at the club, by the person taking part.

"PAR-Q – Under 18" - A Physical Activity Readiness Questionnaire and Consent form for someone who is under 18 years of age.

“Schoolboy/girl Boxer” – A registered boxer who is aged between 10-14 years, as determined by their year of birth.

“SGB” or “NGB” – The ‘Sports Governing Body’ or the ‘National Governing Body’ for sport.

"SME 1 Form - Boxers Medical" – The ‘Scottish Medical Examination’ document 1, which is the initial medical examination form to be completed by a doctor for anyone registering to compete as a boxer with Boxing Scotland.

“SME 2-Boxers Record Card” – The ‘Scottish Medical Examination’ document 2, which is the boxer’s official record card. The card is issued with a unique registration number.

“**SME3-Medical-Suspension-Form" –** The ‘Scottish Medical Examination’ document 3, for protecting a boxer on completion of a suspension. A fully completed SME3 must be sent to the Boxing Scotland office before a ‘SME2 – Boxer Record Card’ is released from suspension. The boxer’s medical cannot be completed until the suspension period has lapsed.

"Working Official" - A volunteer official, who regularly volunteers and officiates at boxing shows/events under Boxing Scotland each season.

“World Boxing” – World governing body, World Boxing, to which Boxing Scotland is affiliated.

“Youth Boxer” – A registered boxer who is aged between 17-18 years, as determined by their year of birth.

Membership Conditions

- **Boxer Welfare and Health & Safety**
  Boxing Scotland is committed to upholding the highest standards of boxer welfare, health, and safety. In line with this commitment, we shall not sanction or recognise dual membership with any non-recognised, unregulated, and unlicensed boxing organisations. Such organisations operate outside the established safety protocols and regulatory frameworks that are essential for the protection of boxers' well-being.

- **Importance of Insurance Coverage**
  A crucial aspect of safeguarding our members is ensuring that all boxers, coaches, and officials are covered by appropriate insurance. Membership with Boxing Scotland includes comprehensive insurance coverage, which extends to participation in events sanctioned by other recognised national governing bodies. This coverage is designed to protect against injury and liability, providing peace of mind to all involved. Engaging with non-recognised, unregulated, and unlicensed organisations can void this essential coverage, leaving individuals vulnerable to significant risks.

- **Prohibition of Dual Membership**
  To maintain the integrity of our sport and to safeguard our members, any individual who seeks or holds membership with Boxing Scotland is expressly prohibited from holding concurrent membership with any non-recognised, unregulated, and unlicensed boxing organisations. This prohibition extends to participation in, coaching, officiating, or any other involvement in activities associated with such organisations.

- **Disciplinary Actions**
  Any member found in breach of this policy shall be subject to Boxing Scotland's disciplinary procedures. This may result in sanctions including, but not limited to, suspension, expulsion from membership, and disqualification from participating in Boxing Scotland-sanctioned events. The severity of the disciplinary action will be determined based on the nature of the violation and its impact on boxer welfare, health, and safety.

- **Commitment to Compliance**
  All members are required to adhere to this policy as a condition of their membership with Boxing Scotland. By complying with this policy, members contribute to our ongoing efforts to maintain the highest standards of safety, welfare, and professionalism within the sport of boxing in Scotland.

MEMBER REGISTRATION

SME1 (Initial Medical), SME 2 (Record Card) and SME3 (Medical after suspension) **are all legal documents** and as such must be completed in full and with care. Failure to complete properly could lead to a void insurance claim or boxer suspension.

SME1

The SME 1 is a legal document and as such care should be taken when completing the document.

REGISTRATION PROCESS

1.1. The boxer must notify his/her club head coach and club secretary they wish to register and compete as a boxer.

1.2. The club secretary must print off a valid SME1 document from the Boxing Scotland Website.

1.3. The club secretary or head coach must arrange for the boxer to go through a medical examination with a doctor.

- The top section of the SME1 Form **must be completed by the club secretary or one of the club's coaches**, NOT by the boxer. The form should be completed in BLOCK CAPITALS and be legible.

- If the boxer is passed fit to box, the doctor must complete all required sections of the SME1 Form and sign it, ready to be processed by the Boxing Scotland membership administrator. The doctor must also clearly print the name of the boxer.

- The SME1 must have two recent passport photos attached. One with the boxer's name clearly written on the back, with the other attached to the photograph section of the SME1 form.

- The club then has **90 days from completion of the SME1 form** to send this into Boxing Scotland. If the SME1 does not arrive within the 90 days, a new medical must be completed.

- The processing time will be up to **15 working days** for SME1 Initial Medical Examination forms. This may vary depending on the volume of SME1 forms received by Boxing Scotland.

- Any form found to be incomplete will not be processed by Boxing Scotland and will be returned to the sender for corrections to be applied before it is able to be resubmitted.

- Boxing Scotland will examine the SME1 form and, subject to satisfactory completion, an SME2 (Boxers Record Card) will be sent to the club secretary in the stamped addressed envelope provided.

- The boxer is then deemed registered and is fit to compete at Boxing Scotland events.

- All boxer cards (SME2) are the exclusive property of Boxing Scotland. Should a boxer retire, transfer to another Boxing Scotland registered club or resign from a Boxing Scotland Registered Club, it is the responsibility of the appointed club secretary to promptly return the boxer's card to Boxing Scotland. This procedure ensures accurate record-keeping and facilitates the proper management of boxer transitions within our organisation.

- Any athlete registered must not compete in any other *Individual Physical Combat Sport* once registered under

Boxing Scotland.

IMPORTANT!

Under no circumstances should boxers be matched or enter shows or championships prior to being issued with their SME2 boxers record card.

Boxer Re-registration (SME2)

2 From the 1st of August onwards each season, member clubs are eligible to send SME2 (Boxers Record Card) documents to Boxing Scotland, to be re-registered for the coming season. These should be sent in a stamped, addressed envelope with adequate postage (see 'Postage' section below). SME2 re-registrations incur a fee of £15 and a note to request re-registration of the boxer(s) with the named club for the coming season.

2.1 Boxing Scotland will check the SME2 document, and if eligible for re-registration, register the document for the current season and send it back in the pre-stamped envelope provided. **Please note:** Boxers *cannot* hold a Boxer Record Card with another nation simultaneously alongside their Boxing Scotland SME2.

2.2 If a registered boxer **did not** box during the previous season, then a new medical must be completed prior to sending in the SME2. Any boxer that has been active within the last 12 months will not require a new medical when re-registering for the new season.

2.3 Once the club receive the re-registered stamped SME2 Boxers Record Card, the boxer is then registered for the coming season and can compete in Boxing Scotland sanctioned shows/events and National Championships.

Boxer Medical Suspensions

2.4 If a boxer is suspended, the individuals SME2 Boxers record card, will be retained by the respective event supervisor. It will then either be handed to the district secretary or posted directly to the Boxing Scotland. The SME2 will then be held for the designated suspension period.

2.5 After the designated period of suspension, the club can request the SME2 from Boxing Scotland by sending a completed SME3 form. The SME3 must be completed and signed by a doctor.

Any boxer who has a medical suspension must not train or spar during the suspension period.

Registering a new coach with Boxing Scotland

The following procedures outline how to register a new coach within your club.

3. The Club Secretary, on behalf of the applicant should submit to Boxing Scotland a complete, signed and dated:

- Please note, all coaches must be a minimum age of 16 before beginning this process. The respective Boxing Scotland Development & Inclusion Officer for each district will process the coach application form and assist the applicant with obtaining a PVG membership under Boxing Scotland.

- Applicants should contact their club's Regional Development & Inclusion Officer to obtain a *Volunteer Application Form*. This contact information can be found HERE.

- All coaches and new coaches must hold a valid Child Wellbeing and Protection in Sport certification before they are eligible for registration. Click HERE for available CWPS workshops.

- Individual must complete the Coach Competency Exam (see Development & Inclusion Officer for access) or hold a valid Boxing Scotland coaching qualification.

- Passport sized photograph (this can be digital)

- £15 processing fee

- Stamped, addressed envelope for the return of the Coach Registration Badge

3.1 Once all required documentation is received, the Coach Competency Exam has been passed (or acceptable alternative) and the PVG has been granted, shall the applicant become a registered coach and will receive their membership badge.

Note: The club should keep copies of all paperwork posted, as Boxing Scotland is not responsible for any posted mail that does not arrive at the office.

Registering an official with Boxing Scotland

The following procedures outline how to register a new working official within your club.

3.2 The Club Secretary, on behalf of the applicant should submit to Boxing Scotland a complete, signed and dated:

- Please note, all prospective officials must be a minimum age of 16 before beginning this process. The respective Boxing Scotland Development & Inclusion Officer for each district will process the volunteer application form and assist the applicant with obtaining a PVG membership under Boxing Scotland.
- Applicants should contact their club's Regional Development & Inclusion Officer to obtain a *Volunteer Application Form*. This contact information can be found HERE.
- Passport sized photograph (this can be digital)
- £15 processing fee for registration badge and record book

3.3 The Club Secretary is then responsible for updating the information through their designated Development and Inclusion Officer. It is also the responsibility of the Club Secretary to inform the relevant district secretary of the changes made, and to organise any additional training if required.

3.4 Once all required documentation is received, and the PVG has been granted, the applicant is eligible become a registered probationary official and will receive their membership badge. The Development & Inclusion Officer will then liaise with the applicant's club, and the relevant district, to arrange education and development to progress to a qualified official.

Please note, individuals can register as an official with Boxing Scotland without being attached to a club if they so wish. To apply as an individual, please follow the same process as above.

Members can register as both an official and as a coach. However, individuals will only be able to operate in one of these roles for the duration of any specific event/competition.

Accepting a new committee member

3.5 To accept a new committee member, the Club Secretary, on behalf of the applicant, should submit to Boxing Scotland a complete, signed and dated:

- Committee Role Descriptor Form for the respective role of the new applicant

3.6 The Club Secretary is then responsible for updating the information through their Development & Inclusion Officer.

Accepting a new Delegate at the club

3.7 To accept a new Club Delegate, the Club Secretary, on behalf of the applicant, should submit to Boxing Scotland a complete, signed and dated:

- Committee Role Descriptor Form for the respective role of the new applicant

3.7.1 The Club Secretary is then responsible for updating the information through their Development & Inclusion Officer.

3.7.2 To be a Delegate a member must be at least 18 years of age and cannot be an actively registered boxer

3.7.3 A delegate must be a member of the club they represent.

3.7.4 The honorary secretary of a member shall be one of the club's three accredited delegates to the Company. An active boxer shall not be the accredited delegate of a member to the company.

3.7.5 A delegate can be a registered coach/official club committee member with Boxing Scotland.

3.7.6 Boxing Scotland would encourage their membership to be fully aware of the Articles of the Association.

MEMBER TRANSFERS

Boxer moving clubs

4. The boxer should approach the club secretary/head coach of their current club to inform them they wish to leave the club and complete the Club Transfer Request form.

4.1. The appropriate person must send the club transfer fee along with the Club Transfer Request form to Boxing Scotland. The boxer's SME2 record card **MUST** immediately be sent to Boxing Scotland to be updated to reflect the new club.

Coach moving clubs

4.2. The coach who wishes to move clubs should inform their current club secretary of their intention to leave their current club.

4.3. The club secretary **MUST** inform Boxing Scotland that the coach is no longer with their club.

4.4. Once all the relevant steps have been followed, and the club receive approval from Boxing Scotland, the club secretary **MUST** contact their relevant district and Boxing Scotland to inform them of the appointment of their new coach.

4.5. The coach's registration badge should be returned to Boxing Scotland, where it will be updated with their new club details. The badge must be accompanied with the £10 re-registration fee and a stamped, addressed envelope for the return of the re-registered badge.

Note: The club's Child Wellbeing and Protection Officer should be made aware of all new staff/volunteer appointments and should be involved in the recruitment process.

Official moving clubs

4.6. The official who wishes to move clubs should inform their current club secretary of their intention to leave their current club.

4.7. The club secretary **MUST** inform Boxing Scotland that the official is no longer with their club.

4.8. Once all the relevant steps have been followed, and the club receive approval from Boxing Scotland, the club secretary **MUST** contact their relevant district and Boxing Scotland to inform them of the appointment of their new official.

4.9. The official's registration badge should be returned to Boxing Scotland, where it will be updated with their new club details. The badge must be accompanied with the £10 re-registration fee and a stamped, addressed envelope for the return of the re-registered badge.

Note: The club's Child Wellbeing and Protection Officer should be made aware of all new staff/volunteer appointments and should be involved in the recruitment process.

Committee member moving clubs

5. The committee member **MUST** inform their current Club Secretary at their current club that they wish to leave the club.

5.1. The club **MUST** inform Boxing Scotland that the committee member is no longer with that club and Boxing Scotland can update their records accordingly.

5.2. Once all the relevant steps have been followed, and the club receive approval from Boxing Scotland, the Club Secretary **MUST** contact Boxing Scotland to inform them of the appointment of their new committee member. The club's records will be updated accordingly.

Delegate moving clubs

6. Boxing Scotland member clubs can be represented at District or National meetings by appointing **up to three club delegates**. If a club delegate intends to move to another Boxing Scotland member club, please follow the below procedure.

    - The club secretary from the club delegate's current club **MUST** inform Boxing Scotland that the delegate is no longer with the club.
    - The secretary of the club receiving the club delegate must inform Boxing Scotland of the intention to accept and register the club delegate to represent the club at District or National meetings. The club **MUST** complete a 'CLUB DELEGATE' form.
    - Once all the relevant steps have been followed, and the club receive approval from Boxing Scotland, the club delegate can represent their new club at District or National meetings.

SAFEGUARDING

Child Wellbeing Educational Training

7.1 Only verified workshops are acceptable as a certification for prospective members of Boxing Scotland. The accepted Child Wellbeing and Protection qualifications are:

- **sport**scotland | Child Wellbeing & Protection in Sport (CWPS)
- **sport**scotland | Child Wellbeing & Protection Officer (CWPO)

Workshops can be booked via Boxing Scotland's Safeguarding portal, or directly via sportscotland's training portal, subject to availability.

7.2 Any individual who was previously a registered coach or official with Boxing Scotland who was not registered during the previous season, or has been inactive for over 12 months, must register in full and complete all required security checks and training again.

Child Wellbeing and Protection Officer leaving club

Having a fully qualified Child Wellbeing and Protection Officer is a **Minimum Operating Requirement** for affiliation to Boxing Scotland. Any clubs who do not endeavour to put their existing or new Child Wellbeing and Protection Officer

through the relevant qualifications, may have their affiliation to Boxing Scotland suspended.

7.3 The club Secretary must inform their respective Boxing Scotland Development & Inclusion Officer as soon as they are aware the CWPO wishes to leave the club.

7.4 The club must actively seek to put another member of the club committee or coaching staff through the relevant child wellbeing courses - 'Child Wellbeing and Protection in Sport' and 'Child Wellbeing and Protection Officer' - as soon as possible. The Development & Inclusion Officer can support with course arrangements.

Protection of Vulnerable Groups Scheme

7.5 All registered members of Boxing Scotland, regardless of role, **MUST** hold a valid PVG membership under Boxing Scotland.

7.6 From 1 April 2025, PVG membership became a legal requirement for all regulated roles with children and protected adults.

7.7 From 1 April 2026, lifetime PVG scheme membership will end. This will be replaced with a time limited membership. PVG scheme membership will last 5 years before renewal is required.

Registering MyBSL Members

8 Under the revised *MyBSL* membership scheme, member clubs are expected to register every individual participating in their gym. **Users within the gym who are not registered with Boxing Scotland cannot be afforded the insurance benefits of registered members.** All members must complete a PAR-Q.

8.1 Affiliate members are defined as anyone taking part in boxing related activity and have signed up to the Boxing Scotland affiliate membership scheme. The scheme covers non-registered individuals for boxing related activity including **sparring.** Any individuals training with a club that have not signed up to the Boxing Scotland affiliate membership scheme should be made aware they are not covered under your clubs Boxing Scotland insurance. It is the responsibility of the club to ensure you have adequate insurance to cover for non-Boxing Scotland members. Membership costs £5, and £2.50 per membership is credited back to the club against affiliation costs upon re-affiliation for the following season. Individuals can register as affiliate members HERE.

Sparring

8.2 Sparring will only be permitted between individuals that are registered with a Boxing Scotland affiliated club and or BSL affiliate members. If affiliate members become carded, then the affiliate membership will be taken off the cost of registering. Boxing Scotland membership insurance will only cover those that meet this requirement. The PARQ must be complete for all, and for under 18s parental consent must be given on the individuals PARQ. All non SME2 registered boxers must be an affiliate member with Boxing Scotland.

Pre Active Readiness Questionnaires (PARQs)

8.3 Clubs are reminded that in order to ensure insurances are valid, anyone taking part in physical activity should complete the appropriate PARQ (Over 18's PARQ fit to spar questionnaire or Under 18's PARQ fit to spar questionnaire) prior to starting training at the club. PARQ's must be completed annually before individuals begin to train at your club.

Holding a Boxing Event

9 Any club which has met the Minimum Operating Requirements can apply to hold a club show. This includes clubs operating within their first season.

Please refer to our specialised guidance document for all information regarding applying for, and holding, a boxing event.

BOXING EVENT GUIDANCE DOCUMENT

Attending District meetings

10 Boxing Scotland affiliated clubs can have up to 3 delegates that can represent the club at District meetings and/or National Meetings.

a. Each club will only have 1 vote at District/National meetings regardless of how many Delegates represent the club at the meeting.

b. The honorary secretary of a member shall be one of the club's three accredited delegates to the company. It is the club's responsibility to allocate the remaining delegate positions. Registered boxers cannot be an accredited delegate as per Boxing Scotland's Articles of Association. A working official or coach can be a club delegate, although please be aware these are two separate positions and being a working official or coach does not automatically entitle the individual to be a delegate and attend meetings.

c. The delegate should attend the district meetings at least ten minutes prior to the scheduled start time, and sign the attendance register before taking their seat.

d. If a club wishes to have a matter of relevance raised at the meeting, they must inform the relevant District Secretary in writing no less than 7 days prior to the meeting and a Delegate from that club **must** be in attendance for the matter to be raised.

e. A club announcing a new delegate must put the request in writing to the relevant District Secretary no less than 7 days prior to the date of the meeting.

f. Anyone wishing to voice an opinion or raise a relevant point at a District meeting must raise their hand, wait their turn and speak through the chair when invited to do so.

g. Committee members are not permitted to be disparaging of their districts and/or Boxing Scotland. Matters raised are to be of a constructive nature. Any delegate found to be in contravention to this could be removed from their position as a club delegate.

h. Boxing Scotland representation at district meetings will be any nominated representative from Boxing

Scotland.

Note: All delegates must represent the viewpoint of their club, not as an individual. Clubs are encouraged to hold regular committee meetings.

Boxing Scotland Fees 2026-27

Item	On/after 1/8/26	Payable to
New Club - Affiliation and Administration Charge	£350	Boxing Scotland
Existing member Club - Re-affiliation *(Cost for clubs affiliated for the 26-27 Season)*	£250	Boxing Scotland
Early Bird Scheme – Only available till 1st September 2026 to previously affiliated clubs.	Reduction of £50	As above
Insurance	£250	Boxing Scotland
New Boxer registration for the Season	£25	Boxing Scotland
Boxer re-registration for the Season	£15	Boxing Scotland
Boxer moving clubs to be re-registered with a new club	£15	Boxing Scotland
Lost Boxer Registration Card (SME2)	£30	Boxing Scotland
MyBSL membership - 12 months	£5	Boxing Scotland
New Club Cub registration	£10	Boxing Scotland
Club Cub re-registration	£5	Boxing Scotland
Club Show Permit - Club has fully qualified active working official	£100	Relevant District account
Club Show Permit - Club has no fully qualified active working official	£400	Relevant District account
District Permit – Granted to hold District event used by multiple clubs from district training. (Lead Clubs to submit)	£250	Relevant District account
Box Cup Permits – (Including University Championships)	£800	Relevant District account
New Coach Registration	£15	Boxing Scotland
Coach Re-Registration	£10	Boxing Scotland
Official Registration	£15	Boxing Scotland

Official Re-Registration	£10	Boxing Scotland

Boxing against other countries at home or away

Home Nations

Any club wishing to have boxers compete against clubs from England or Wales must request permission from their relevant Development and Inclusion Officer. **The Boxing Scotland insurances will not cover clubs and their boxers that have not informed their Development and Inclusion Officers.**

Permission to travel must be requested by completion of the below form.

HOME NATION | BOXER REQUEST FORM

Permission will only be granted where there is clear evidence that the welfare of boxers is of the highest priority.

NB. Where a club is hosting or attending any boxing event against another nation, the advertising must be made clear that they are club boxers. Under no circumstances should club boxers be portrayed as boxing on behalf of the national federation.

Travelling outside 'Home Nations'

Any club wishing to have boxers compete against any country not mentioned above must have permission, in writing from Boxing Scotland. **The Boxing Scotland insurances will not cover clubs and their boxers that have not followed this process. If you choose not to follow these instructions the insurance will be void and you/your club may be subject to disciplinary action.**

The club secretary should contact their DIO **at least 30 days** before the proposed event, to ask permission to attend an International or Inter-Nation Tournament. The definition of this is any boxer from another nation internationally, out with UK and Ireland, boxing against a Scottish opponent.

An Individual Request Form must be completed for each boxer and delivered to the relevant Development & Inclusion Officer for that district.

The Boxing Scotland National Coaches must be made aware of all boxers who are travelling or boxing home or away to ensure the bout is at the appropriate level and that it will not conflict with any national squad/team training sessions or international boxing tournaments.

The request must also detail:

- Details of the proposed coaches, officials and team manager for travelling club.
- Name of designated Child Wellbeing & Protection Officer.
- Copy of the travel insurance for nominated travel to event.

If the information requested above is not available for any reason in full, Boxing Scotland would ask you to provide as many details as possible about the proposed event.

Permission will only be granted where there is clear evidence that the welfare of boxers is of the highest priority.

NB. Where a club is hosting or attending any boxing event against another nation, the advertising must be made clear that they are club boxers. Under no circumstances should club boxers be portrayed as boxing on behalf of the national federation.

Registering a complaint

Boxing Scotland is committed to providing a high-quality service to everyone we deal with. To do this, we welcome feedback on our service, and to be made aware when we get things wrong. We want to help resolve complaints as soon as is practicable.

We treat as a complaint any expression of dissatisfaction with our service which calls for a response. We listen to complaints, treat them seriously, and learn from them so that we can continuously improve our service.
The Boxing Scotland Complaints Policy can be accessed HERE.

Boxing Scotland Club Cub Skills Boxing Scheme

Registered boxers who are aged a minimum of 8 years old and no older than 10 years old in any given year, will be given the opportunity to register as a **Club Cub boxer**. The boxer's age is determined by year of birth and not date of birth.

Club Cub boxers will not be permitted to take part in competitive bouts, however, will be able to take part in skills bouts at any club show or standalone skills show for which a Boxing Scotland permit has been issued.

Guidance and regulations regarding the Boxing Scotland Club Cub Scheme can be found **HERE.**

Boxing Scotland Staff & District Secretaries Contact Details

<table>
<tr><td colspan="2">Postal address for all Boxing Scotland staff is;
Boxing Scotland Ltd, National High-Performance Centre, Olympia Theatre, 2 Orr Street
Bridgeton Cross, Glasgow, G40 2QH</td></tr>
<tr><td>Chief Operating Officer
Marianne Crichton
E: marianne.crichton@boxingscotland.org</td><td>Membership Administrator
Alison McIntyre
E: alison.mcintyre@boxingscotland.org</td></tr>
<tr><td>All matters regarding membership.
memberships@boxingscotland.org</td><td>All other enquiries
enquires@boxingscotland.org

All matters regarding to national competitions.
competitions@boxingscotland.org</td></tr>
<tr><td rowspan="2">All matters regarding safeguarding.
safeguarding-cwpo@boxingscotland.org</td><td>National Coach
Mike Keane
Mob. 07725 100892
E: mike.keane@boxingscotland.org</td></tr>
<tr><td>Performance Coach
Stephen Simmons
E: stephen.simmons@boxingscotland.org</td></tr>
<tr><td>Development and Inclusion Officer
WEST
Kieran Fraser (West North)
M: 07944 598755
E: kieran.fraser@boxingscotland.org

Cameron McAlpine (West South)
M: 07399 891377
E: cameron.mcalpine@boxingscotland.org</td><td>Western District Secretary
Adam Dunbar
M. 07428 753649
E: Secretary.bswesterndistrict@outlook.com</td></tr>
<tr><td>Development and Inclusion Officer
NORTH
Ben Holme
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</table>